



DEPARTMENT OF HUMAN SERVICES

DIVISION OF REHABILITATION SERVICES

Hillsview Properties Plaza, East Highway 34

c/o 500 East Capitol

Pierre, South Dakota 57501-5070

Phone: (605) 773-3195

FAX: (605) 773-5483

TTY: (605) 773-4547

www.state.sd.us/dhs

MEMORANDUM

DATE: February 8, 2007

TO: All SD Interpreters

FROM: Grady Kickul
Janet Ball

SUBJECT: Registration Notification

Codified Law requires all South Dakota interpreter be certified and registered with the Department of Human Services in order to accept financial reimbursement for interpreting services. The Department of Human Services is requiring that all South Dakota interpreters submit their registration now.

Please complete the enclosed application and submit to the department along with proof of either your SD Certification or your National Certification and the required fee as outlined below. Upon receipt of this application the department will issue you a South Dakota Certification and send you information regarding your CEU requirements and expiration deadlines that pertain to your specific certification as outlined in administrative rule.

- Initial Registration (National Certification) \$ 50.00
- Initial Registration (SD Certification) \$ 75.00

It is very important that all interpreters register as soon as possible. If you have any questions, please contact Janet Ball at 605-773-4547 or at janet.ball@state.sd.us. This registration is effective immediately.